

MILFORD PUBLIC LIBRARY BOARD MONTHLY MEETING

May 16, 2022

The Milford Public Library Board of Directors met with board members present: Oscar Hernandez, Katy Stoller, Carolyn Zimmerman, Dee Kinney and Sally Cline. Mindy and Clay Brooks were absent. Julie Frew, Library Director, was also present for the meeting.

After reviewing the minutes of the April board meeting, Katy made a motion to accept the minutes, Carolyn 2nd the motion, it was passed.

The April Financial Report was reviewed by the board. Katy made a motion to accept the report, Sally 2nd the motion, it was passed.

LIBRARIANS REPORT –

- We were open 100 days in 2022 with 46 new patron cards issued.
- The adult department had 0 volunteers in April for a total of 0 hours.
- National Volunteer week was celebrated April 17-23.
- Summer Reading program will have live and virtual programs this year.
- Family Story Times at the library are on Fridays at 10:30 am outside when possible.
- Bill's Heating and Cooling discovered a bad motor and circuit board on one of the furnaces in the brain room. The blower motor was replaced, and circuit board ordered. Returned the following day to install.
- New battery backup was installed April 22.
- Elevator inspector came, more light is needed in the elevator, along with a 10 lb. fire extinguisher instead of 5 lb. Also need to remove the sign stating that the elevator is for those with disabilities and employees only.
- Outlook software needs to be updated for \$2,000.
- 5 participated in April Lego challenge.
- Joe replaced the three oldest computers with newer ones and figured out why CASSIE wasn't working with the new laptops.

COMMITTEE REPORTS

- Personnel – Nothing new
 - Clay Brooks
 - Mindy Brooks
 - Dee Kinney
 - Carolyn Zimmerman
- Facilities – Nothing new
 - Clay Brooks

- Carolyn Zimmerman
- Sally Cline
- Dee Kinney
- Computers – Nothing new
 - Clay Brooks
 - Oscar Hernandez
 - Katy Stoller
 - Mindy Brooks
- Finance – Nothing new
 - Clay Brooks
 - Katy Stoller
 - Oscar Hernandez
 - Mindy Brooks

OLD BUSINESS

- Cell radios used by FSS Technologies have been upgraded
- Final ARPA Grant report submitted May 2
- Getting 3 estimates for outside painting

NEW BUSINESS

- The board discussed and adopted policies for Abuse and Molestation and Crisis Management. A motion to adopt the policies as presented was made by Katy, end by Sally and approved.
- NIPSCO's new monthly budget amount is \$1,000
- InfoExpress courier service was renewed for another year

Carolyn made a motion to pay the bills, Katy 2nd. The motion passed.

Oscar made a motion to adjourn the meeting it was 2nd by Carolyn and was passed.

 6/20/22