

MILFORD PUBLIC LIBRARY BOARD MEETING

March 15, 2021

The Milford Public Library Board of Directors met with board members present: Clay Brooks, Tina Ervin, Sally Cline, Mindy Brooks, Dee Kinney and Katy Stoller. Caroline Zimmerman was absent.

After reviewing the minutes of the February board meeting, Tina made a motion to accept the minutes, Dee 2nd the motion, it was passed.

The February Financial Report was reviewed by the board. Dee made a motion to accept the report, Sally 2nd the motion, it was passed.

LIBRARIANS REPORT –

- We have been open 48 days in 2021 with 12 new patron cards issued.
- Closed early Feb 15 due to weather.
- ILF on demand sessions complete
- ft • Adult reading club going well, require signup to participate in activity.
- Staff picks – video of favorites to recommend. Posting on Facebook and web site. Getting really good feedback. Will continue one per month instead of newsletter
- 2nd virtual concert had 223 watching. Disney musicals this week, expect a good response.
- Lego club doing well since offering a prize for challenge. March is a rainbow.
- Ordering and book reviews have been hard to keep up with.
- Baker and Taylor orders are delayed still. Having trouble with jacket gluing, thesaurus arrive unbound from book.
- Wowbrary signups – 71 signed up at start. Now 91, sending to 744 email addresses, so looking for ways to increase signups. Signing up all 744, and they can unsubscribe if they don't want.
- ft • Last winter story time session had 29, topic was dinosaurs.
- Sara now writing newspaper articles and overdue letters. Maureen and Trisha sharing next story time.
- Mailed SRC donation request letters. Each week is a continent, have storyteller from Indy to do a story from each continent. Didgeridoo Down Under, Professor Steve, web site from Africa live safari – Zoom.
- Dan Levernier turning 98 – buying a book in his honor and some kind of treat.
- Afternoon knitting going to meet in April.
- The adult department had 1 volunteer in February for a total of 2.5 hours

COMMITTEE REPORTS

- Personnel – going to advertise open position. 29 hours/week. Shari's position replacement @ 20 hours/week. Samantha and Kayla are planning to continue in summer. May want to start stepping up pay rate to work toward what the new minimum expectations are (around \$11 locally, Elkhart is \$13).

No word on if we will have to pay any unemployment for Travis. Sara's claim was old, and not intended for library.

- Facilities - none
- Computers – New wireless is up and going, and is a lot faster. New printer that will connect to phones is next need – around \$300.
- Finance – none

OLD BUSINESS

- Long range plan for this year, start planning 2022-2026 plan to cover a year after Julie retires.
- Clay last term is done July 2025.

NEW BUSINESS

- Pre-budget meeting coming up with Judy Robertson @ State via Teams March 31.
- Open position to be advertised in April.
- Tax waiver report was reviewed
- Grant from endowment fund, \$3377 and \$567 total \$3944.
- Tina made a motion that the Grant be put in Gift fund for now to see if any is needed for SRC books or support materials. Can be moved to endowment at any time after determined if this needs to be used for this program. Katy 2nd, the motion was passed. We will reevaluate after SRC.

Dee made a motion to pay the bills, Mindy 2nd. The motion passed.

Tina made a motion to adjourn the meeting at 6:00 pm, it was 2nd by Sally and was passed.

Proton
Clayton