

## MILFORD PUBLIC LIBRARY BOARD MONTHLY MEETING

July 18, 2022

The Milford Public Library Board of Directors met with board members present: Oscar Hernandez, Clay Brooks, Dee Kinney, Carolyn Zimmerman, Katy Stoller and Sally Cline. Mindy Brooks was absent. Julie Frew, Library Director, was also present for the meeting.

After reviewing the minutes of the June board meeting, Dee made a motion to accept the minutes, Sally 2<sup>nd</sup> the motion, it was passed.

The June Financial Report was reviewed by the board. Katy made a motion to accept the report, Carolyn 2<sup>nd</sup> the motion, it was passed.

### LIBRARIANS REPORT –

Opened 152 days in 2022 --- 75 new patron cards.

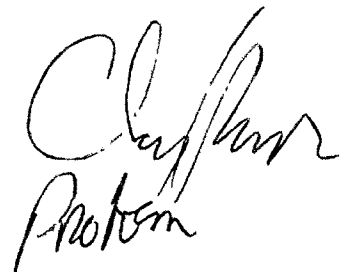
SRP is going great!!

2023 MLGQ is 5%. Now I can work on budget forms.

Giving out over 100 activity packets a week!!!

### COMMITTEE REPORTS

- Personnel –
  - The following recommendations were made by the committee and passed by the board
    - Janitor - no change
    - Director - +5%
    - All others - +\$1.00 per hour
    - The motion was made by Oscar, Dee seconded and passed by the board
  - Clay Brooks
  - Mindy Brooks
  - Dee Kinney
  - Carolyn Zimmerman
- Facilities – Waiting for painting estimates
  - Clay Brooks
  - Carolyn Zimmerman
  - Sally Cline
  - Dee Kinney
- Computers – Server quote being quoted.
  - Clay Brooks

A handwritten signature in black ink, appearing to read "Clay Brooks". The signature is written in a cursive, flowing style.

- Oscar Hernandez
- Katy Stoller
- Mindy Brooks
- Finance – Nothing new
  - Clay Brooks
  - Katy Stoller
  - Oscar Hernandez
  - Mindy Brooks

#### OLD BUSINESS

- Dee's paperwork for 2<sup>nd</sup> term has been mailed to School Board.
- Matthews painting came in Friday, July 15 to give an estimate. Additional estimates will be requested from Northern Lakes Painting, Lee painting and Benjamin Moore in Warsaw and others
- The June draw was received, we received the expected amount.

#### NEW BUSINESS

- Personnel committee gave recommendations for 2023 salaries/wages.
- Indiana Library & Historical board found MPL to be in compliance with the Public Library Standards for 2021.
- 2<sup>nd</sup> Quarter PLAC Report was signed by President and Director.
- Mileage rate of 0.45 per mile was reviewed. Julie will check to see what federal and state rate are.
- Policies needing review were tabled for next meeting so the Board has time to look them over.
- Polywood will donate two picnic tables to the library for our free lunch program during the summer. They will let us know when they are ready to pick up.

Dee made a motion to pay the bills, Carolyn 2<sup>nd</sup>. The motion passed.

Dee made a motion to adjourn the meeting, it was 2<sup>nd</sup> by Carolyn and was passed.