

- Subway donated 102 cookie coupons for the SRP.
- Empower Me to be Clutter Free Part 3 is on Thursday, April 25th at 7pm. This program is all about maintaining order.
- Afternoon knitting meets again on Thursday, April 18 from 1:30-3:30pm.
- March operating income was \$7,523.69

COMMITTEE REPORTS

- Personnel –
 - Clay Brooks
 - Mindy Brooks
 - Dee Kinney
 - Carolyn Zimmerman
- Facilities –
 - Clay Brooks
 - Carolyn Zimmerman
 - Sally Cline
 - Dee Kinney
 - Clay has met with lighting company and organizations/storage companies for the office remodel
 - Would Scott Gingrich know of a maintenance contact or know if we should update the rental property before listing it?
- Computers – Need to consolidate and standardize email addresses, access to server, remove old names and make it easier to maintain access to hardware and programs. Work on this in the next year.
 - Clay Brooks
 - Oscar Hernandez
 - Katy Stoller
 - Mindy Brooks
- Finance –
 - Clay Brooks
 - Katy Stoller –In setting up the CD for the library, we learned that Public Funds are invested at a higher rate than generally offered. The current rate is 5.35%. The board discussed that we should move ahead with the previously approved investment, at the current rate or similar, as it fluctuates daily.
 - Oscar Hernandez
 - Mindy Brooks

- Succession Committee – Julie to retire September 30, 2025. Goal is to have an Assistant Director in place for shadowing for at least 9 months. Identify where to find candidates. IU is only state school with the degree available. State Library has a list of jobs, Wednesday Word is a publication from the state library that includes opening.
 - Clay Brooks
 - Mindy Brooks
 - Additional committee members to be added

OLD BUSINESS

- marty - Schrift NB 5/20/24*
- Contract with Sarah March (LED Project) – waiting for quotes from providers Clay met with.
 - Investing some operating balance? Held for later meeting.
 - ARC ended March 31st. Had 62 participants.
 - Childrens furniture – Still looking, possibly add a couple of adult size chairs for parents.
 - Streamline – launch of new website is looking good and working well now.
 - Annual distribution from Endowment Fund deposited to Gift fund
 - Water shut off at rental

NEW BUSINESS

- 1st quarter PLAC – need President to sign
- Quarterly notice of any property tax appeals – nothing to report
- The claims register would not print for signatures, Julie will print and the board can sign at next month's meeting.
- Carolyn made a motion to pay the bills, Oscar 2nd and the motion and it was passed.
- Carolyn made a motion to adjourn the meeting, Sally 2nd and the motion was passed.

Mindy Brooks 5/20/24

MILFORD PUBLIC LIBRARY BOARD MONTHLY MEETING

April 15, 2024

The Milford Public Library Board of Directors met with board members present: Katy Stoller, Oscar Hernandez, Sally Cline and Carolyn Zimmerman. Clay Brooks, Dee Kinney and Mindy Brooks were absent.

After reviewing the minutes of the March regular board meeting, Oscar made a motion to accept the minutes, Katy 2nd the motion, it was passed.

The March Financial Report was reviewed by the board. Katy made a motion to accept the report, Sally 2nd the motion, it was passed.

LIBRARIANS REPORT –

- Open 77 days, 41 new patron cards
- There were no volunteers in March.
- The new website launched on March 19, but there were some issues with a static IP.
- Janette is working with Goshen Health for Screen-Free week.
- Cheryce and Felicia are working on a Mummy Escape room for families for this summer.
- Water service was shut off to the rental property, according to Tricia Gall.
- Wihebrink Landscape Management was here on the 26th to turn on our irrigation, spring clean up and maintenance mulch. The bill is for \$2719.21 split with the Beer Memorial Garden Fund and operating fund is \$1359.60 from each.
- Cottage Watchman came and installed our panic buttons. We will need to have them come back and move one of the buttons from the front adult circ desk to the office area after we have remodeled.
- March 30th was the last day for Adult Reading Club. We had 62 participants this year. Viv Blakeslee won two tickets to the Potawatomi Zoo. Carmen Yoder was our Grand Prize Winner. She won an overnight stay at the Blue Gate Inn in Shipshewana.
- March LEGO Challenge had two participants. Hadley Granger won a new LEGO kit.
- April 5th Janette submitted her letter of resignation. She will work thru the 22nd of April.
- Looked up some pre-literacy games to buy with money given to the library by the LSC group. It's the last of the Book Buddy Grant money from DEKKO divided by the number of libraries active in LSC at the time of the original grant. We received \$347.75. It needs to be spent by 1 May and make a report to the LSC group that they will consolidate and submit to the DEKKO Foundation.
- Maureen gave a box of solar glasses to Milford School on the 6th. They didn't get enough glasses from the school corp.
- National Library Week—Ready, Set, READ!!—was April 8-14. We were incredibly busy on the 8th due to everyone wanting solar glasses!! All 900 pairs were given out!! Milford School returned about 50 pair they didn't need. Janette sent them out to an organization that makes sure they go to children where the glasses will be used to view other solar eclipses from other countries.
- Kristina took STG to New Beginnings on the 9th. She had 9 3-5 year olds and 3 adults listen to stories.