

MILFORD PUBLIC LIBRARY BOARD MONTHLY MEETING

March 20, 2023

The Milford Public Library Board of Directors met with board members present: Sally Cline and Oscar Hernandez, Clay Brooks, Katy Stoller, Mindy Brooks. Dee Kinney and Carolyn Zimmerman were absent. Julie Frew was also present for the meeting.

After reviewing the minutes of the February board meeting, Sally made a motion to accept the minutes, Oscar 2nd the motion, it was passed.

The February Financial Report was reviewed by the board..\$584.04 was received from the State of Indiana Technology fund for internet connectivity. Katy made a motion to accept the report, Sally 2nd the motion, it was passed.

LIBRARIANS REPORT –

- Open 49 days, 15 new patron cards
- No volunteers in February
- Kristina doing stories to go at New Beginnings
- Maria has been doing ST by herself because we were/are short-handed
- SRC planning is in progress – 4 weeks is \$267 for the digital Page Turner Adventures
- Email trouble, think it is resolved.
- Almost \$2000 in memory of Kathy Beer-split between adult and children's departments
- \$410 in memory of Dan Levernier – large print fiction books
- Adult Fiction almost finished weeding
- Maureen ordered new sweeper
- Training on Library IQ
- Staff carry in for Marsha, Jeanette working with her to learn job
- New mats @ all doors and sink purchased
- Adult services – continuing to increase, almost back up to 2019
- 6 new registrations
- Income for general operating \$8186.18

COMMITTEE REPORTS

- Personnel –
 - Clay Brooks
 - Mindy Brooks
 - Dee Kinney
 - Carolyn Zimmerman
- Facilities –
 - Clay Brooks – Polywood tables to be put out around the end of April
 - Carolyn Zimmerman
 - Sally Cline

- Dee Kinney
- Computers –
 - Clay Brooks
 - Oscar Hernandez
 - Katy Stoller
 - Mindy Brooks
- Finance –
 - Clay Brooks
 - Katy Stoller
 - Oscar Hernandez
 - Mindy Brooks

OLD BUSINESS

- Landscape upgrade and maintenance – contract review. No installation date determined. Target before Memorial Day weekend, includes Beer Garden
- The library is a beneficiary in Bud Seely's will. \$13,000, Julie has paperwork from Ed Jones that keep Katy from incurring personal fees on this. The check is expected to arrive any day. Julie to determine where this can be best used. A new printer and lighting updates were discussed.
- Fines and Fees 2012-22 – Call Evergreen and tell them we want to go fine free beginning May 1. Lost materials are marked after 28 days instead of 45. Cards will still be locked if a lost/damaged item value of \$10 or 15 late items are accrued. This applies to all Evergreen facilities. Katy made a motion to adopt the Milford Public Library fine free policy beginning May 1, 2023, Sally 2nd, the motion was passed.
- Polywood picnic tables will be moved to the library in the brick area by the parking lot and affixed to the location. Estimated timeline is late April. The bike rack will be relocated to the north side of the building.

NEW BUSINESS

- Money from Kosciusko County Community foundation was received at \$5070. It will be placed in the gift fund to help any cost overage for summer reading club. Any remaining amount is typically reinvested. The board will vote at that time
- SRP letters requesting donations were sent March 10. Trying a different schedule this year. Pet/stuffed animal parade is kickoff event with face painting to match the kids face to their pet. Parakeet program, family story time, puppet friend show, Dan Dan the puppet man Wizard of Oz marionette show, food truck Friday touch a truck bookmobile (Warsaw), Potawatami Zoo, Donation pack assembly, local author storytelling, craft week, spoon man, pizza party and Mark's arc, Christmas in July Luau. Participate in food truck Fridays whenever possible. Virtual program will be available at the library too.
- New Dyson sweeper was ordered.
- Oscar made a motion to pay the bills, Mindy 2nd and the motion and it was passed.
- Mindy made a motion to adjourn the meeting, Sally 2nd and the motion was passed.

Mindy Brooks 4/17/23