Milford Public Library Board of Trustee Meeting Minutes

Date: Monday September 28, 2026

Location: 101 N Main St. Milford, IN. 46542

1. President Mindy Brooks called the meeting to order at 5:00 pm.
2. Roll call of board members

President Mindy Brooks	Present
Vice President Deatra Kinney	Not Present
Treasurer Katy Stoller	Present
Secretary Oscar Hernandez	Present
Member Janna Stollery	Present
Member Sally Cline	Present
Member Justin Beer	Present

   - Present: Library Director, Karl Stutzman
   - Present: Viv Blakeslee
   - The Pledge of Allegiance was led by Janna Stollery
3. Approval of the August 17, 2026 Minutes
   - Motion to approve August 17, 2026 Minutes by: Justin Beer, Seconded by: Oscar Hernandez, Accepted by: All
4. Approval of the August 24, 2026 Executive Session Minutes
   - Motion to approve Executive Session Minutes made by: Janna Stollery, Seconded by: Justin Beer, Accepted by: All
5. Approval of the August 31, 2026; 2027 Budget Pubic Hearing Minutes
   - Motion to Approve August 31, 2026; 2027 Budget Public Hearing Minutes made by: Katy Stoller, Seconded by: Oscar Hernandez
6. Financial Report:
   - Motion to Accept Financial Report made by: Oscar Hernandez, Seconded by: Katy Stoller, Accepted by: All
7. Gifts:
   - Motion to Accept Gift for the month of August 2026 made by: Katy Stoller, Seconded by: Sally Cline, Accepted by: All
8. Milford Public Library Statistics:
   - Motion to Accept the August 2026 Library Statistics made by: Katy Stoller, Seconded by: Oscar Hernandez, Approved by: All
9. Milford Public Library Director's Report:
   - Motion to Accept the Director's report made by: Katy Stoller, Seconded by: Oscar Hernandez, Accepted by: All

10. Salary resolution for 2027:
    - Tabled till October 19, 2026; Milford Public Library Board of Trustee meeting
    - Reason: because of Kristina Rodes resignation.
11. Old Business:
    - HVAC install completed
    - Elevator repair will be started on Friday September 9,2026 and will continue October 1,2026
    - Technology:
        - Working on technology migrations and updates
    - Friends of the Library Shelves are installed.
    - Children's room carpet cleaned September 26,2026
    - Katy has filed paperwork with Lake City Bank's electronic payment portal.
    - Issue with the IRS is being resolved; will submit appeal to avoid any penalties.
    - Viv Blakeslee will start on the Milford Public Board of Trustee in November
    - Refreshment for Dee Kinney service on the Board of Trustee will be served by the Friends of the Library
12. New Business:
    - Motion to Adopt the Budget for 2027 made by: Katy Stoller, Seconded by: Justin Beer, Approved by: All
    - Motion to authorize Director Karl Stutzman to engage Attorney Rama Sobhani of Rockhill Pinnick in Warsaw for up to three hours of consultation made by: Justin Beer, Seconded by: Janna Stollery, Approved by: All
    - Motion to have special Facility Committee meeting on October 5, 2026 at 5:30 pm to review the estimates for the foundation curtain grouting, to eliminate the leak in basement hallway, and select a contractor to accomplish the job made by: Katy Stoller, Seconded by: Janna Stollery, Approved by: All
13. Motion to Accept the claims for the Months of August and September 2026 made by: Katy Stoller, Seconded by: Oscar Hernandez, Approved by: All
14. Motion to Pay the Bills made by: Katy Stoller, Seconded by: Oscar Hernandez, Approved by: All
15. Motion to Adjourn made by: Katy Stoller, Seconded by: Justin Beer, Approved by: All

Oct 28, 2026