

Milford Public Library

TO ALL RESIDENTS OF VAN BUREN AND EAST JEFFERSON TOWNSHIPS:
The Milford Public Library Board of Trustees will meet at 5:00pm on Monday,
January 20th in the library's meeting room.

**ANNUAL BOARD OF FINANCE MEETING IMMEDIATELY FOLLOWING
REGULAR MONTHLY BOARD MEETING**

AGENDA:

- 1. ROLL CALL**
- 2. APPROVAL OF MINUTES**
- 3. FINANCIAL REPORT**
 - *Monthly Financial Report**
 - *Claims**
- 4. LIBRARIAN'S REPORT**
 - *Adult Services Report**
 - *Children's Department Report**
- 5. COMMITTEE REPORTS**
 - *Personnel Committee—**
 - *Facilities Committee--- Rental? LED?**
 - *Computer Committee—Replace Child Office and Child Circ.**
 - *Finance Committee—**
 - *Succession Committee---**
- 6. OLD BUSINESS**
 - A. Director's Office remodel -putting things away**
 - B. Children's Furniture**
 - C. CDs mature 19 January**
 - D. 2025 Budget Order was received 14 Jan.**
 - E. Gift of \$1500- how to use it (in Gift Fund)**
 - F. Find a different landscaping maintenance company**
- 7. NEW BUSINESS**
 - A. Transfer General Operating Funds to Rainy Day Fund for 2024**
 - B. Adult Reading Program began on 2 Jan.—31 March**
 - C. Check #14646 for \$516.00 dated 06/20/2022 was never cashed-
Need to add it back in to General Operating**
 - D. Goshen News requested written notices for 2025**
 - E. 4th quarter 2024 PLAC Report--sign**
 - E. Notice of Pending Appeals**
 - F. \$10 more each mow-becomes \$50 for Library and \$70 for rental**
 - G. Policies under review for 2025 are Abuse & Molestation (2022);
Crisis Response Plan/Disaster Plan (2022); Unattended Children;
Library Meeting Room and Reconsidering Materials Policy**
 - H. Report on MPL Endowment Funds**
 - E. Additional Items-**
- F. ADJOURNMENT**